



P.O. Box 4800, Mission Viejo, CA 92690

**MEETING MINUTES**  
**Representative Council Meeting**  
**Irvine Valley College, LSB 105**  
**February 6, 2017**

**Officers Present:**

Mark Blethen  
Kurt Meyer  
Claire Cesareo  
Frank Gonzalez  
Parisa Soltani  
Blake Stephens  
Beth Clary  
Lewis Long

**Grievance Chairs Present:**

None

**Representatives from Irvine Valley College present:**

Fawn Tanriverdi, GS  
Ted Weatherford, KNES  
Tony Lin, LLR  
Carlo Chan, MCSE

**Representatives from Saddleback College present:**

Jan Duquette, KNES  
Joshua Pryor, LA  
Jenny Langrell, OELR  
Christina Ghanbarpour, SBS

**Part-time Representatives present:**

Susan Bliss (SC)  
Bev Wertz (SC)

1. Call to Order: 3:10pm
2. Introduction of Guests: Steve Crandell, IVC (Paralegal, Law), David Fretz (filling in for M. Dorner)
3. Adoption of Agenda: Motion to adopt made by Bev Witz and Tony Lin seconded. Unanimously approved.
4. Approval of Minutes
  1. December 5, 2016: No additions or corrections. Motion to adopt made by Ted Weatherford and Lewis Long seconded. Unanimously approved.
5. Part-Time Committee Report – Beth Clary (5 minutes)

1. Fliers for workshops provided with Agenda packet. Interview for a FT job – 3/3/17, Unemployment – 5/5/17.
  1. Kurt Meyer looking for faculty (from IVC and SC) to serve on panel for “How to Interview for a Full-time Faculty Position.” Speak to process and best practices. We want a balanced representation for the panel. If you are interested or know someone, please let Kurt know.
6. Communications Committee Report – Parisa Soltani (5 minutes)
  1. Newsletter: Parisa is still looking for people to help contribute to the FA Newsletter. No one showed interest,
  2. New Rep Additions: If your department has a Rep. Council vacancy, you may bring this to the attention of your department at the next meeting. If someone is interested in running and is unopposed, they may be voting in by majority. If more than one individual would like to run for the Rep Council seat, then we must conduct an on-line poll.
  3. Carlo Chan, unanimously voted in as Rep for Math, Computer Sciences and Engineering, Irvine Valley College
  4. Laura Toscano was removed as PT Rep (SC)
  5. Jacqueline Bloink was removed as FT Rep (SC) for Health Sciences and Human Services
7. Membership Report – Blake Stephens (10 minutes)
  1. Membership numbers have gone up very slightly. Except PT membership at IVC, which has dropped.
  2. Mark: attended a DRAC meeting. The District should be moving towards having 75% of all courses taught by FT faculty; however, the District percentage of FTEF is 49.7%. The District has not been moving towards this goal.
  3. Retirement Incentive: Faculty must retire in May to benefit from the retirement incentive. The numbers of retirees will be available sometime in April when everyone must declare their retirement.
    1. In the future FA will negotiate retirement incentives. The FA did not know about this until after the proposal was sent out to all faculty.
8. Treasurer’s Report – Frank Gonzalez (10 minutes)
  1. Frank passed out a budget report.
  2. Meeting with our FA accountant next week – Ken had set this up.
  3. Frank had incorrectly allocated \$1,500 to 4-100 (Equipment/Software), it should be amended to \$4,500 and be approved. Frank will correct the mistake and report back at next Rep Council meeting.
  4. Christina G. found an error in the ‘Actuals’ and Frank stated that he cuts and pastes, which sometime causes formulas to also be copied and pasted. Expenses (2) and Administrative Expenses (4).
  5. Claire asked when she would receive her stipend – Christina Bolin did not have Claire on the stipend list. Margot should also be on the stipend list.
9. Organizing Committee Report – Kurt Meyer (5 minutes)
  1. Foundation at IVC continues to inquire about FAs involvement in the Foundation Gala. Saturday, March 11 for IVC and Saturday, April 1<sup>st</sup> for SC. Is anyone interested in attending?
    1. Blake made a motion to purchase 6 tickets for each event (\$125 IVC, \$150 SC). Motion unanimously approved.
10. Negotiations Report – Lewis Long (5 minutes)

1. Town hall meeting notes: mostly topics surrounding salary and benefits. Nothing major.
  2. Lewis stated that an email going out to whole faculty soliciting more input on negotiations concerns and topics. The team will then meet and we will go over all topics brought forward.
  3. The negotiating team should meet regularly with the BoT members to communicate how to negotiate effectively and reduce the length of negotiations. Mark has a pending coffee meeting with T. Jamal. Also, Mark plans to speak with him about area elections instead of district elections. More cost effective.
11. Benefits Changes—Claire Cesareo
1. Benefits Committee: a while back we lost some of our Chiro/Acupuncture visits. Right now we have:
    1. PPO: 20 Chiro/12 Acupuncture – 20 Chiro/20 Acupuncture (change in October 2017). Once the change happens in October, PPO participants will be able to use the additional 8 Acupuncture sessions.
    2. HMO: 30 Chiro or Acupuncture – no change
    3. Impacts retiree spouses only – adding Kaiser, which is significantly less expensive (\$190 per month)
      1. Comparison will be published for these and Claire will bring to Rep Council.
      2. Blake: any discussion about adding dental benefits – Claire stated that the focus is to maintain benefits and any additions would need to go through negotiations.
12. PAC Report (5 minutes)
1. Books are closed out and we have some money left over. We are in a down cycle right now.
13. Chancellor Search (5 minutes)
1. Mark on Chancellor search committee. Starting on paper screening. There is supposedly an ample, qualified pool. The consultants are saying this is a higher than average pool.
14. IVC Grievance Chair Opening
1. Opening at IVC starting in Fall 2017. If anyone knows of someone please forward their name. Someone who understands the workings of the college. We would like to have someone identified before the end of this term to assist with a transition period.
15. CCA Winter Conference –Los Angeles Boneventure Hotel, February 24-26
1. Please let Parisa know ASAP if you are interested in attending.
16. Announcements (5 minutes)
1. Lewis: FA Scholarship has fewer than 5 applicants, please advertise this to students.
  2. Claire: We should re-write the scholarship details so other disciplines apply.
17. Other
1. What is the status of the SC President search? Mark stated that he is not aware that anything has been moving forward yet. SC may have to appoint an interim president. Based on Blake's update during a SC Senate meeting, the search would not happen until Fall 2017.
  2. Mark: some divisions/schools are OL averaging over an academic year. This practice is not following the contract.
  3. For IVC: New Faculty Orientations – is not required, however the new faculty may feel pressured. They are not compensated and it happens once a week for at least 2-hours each week. The idea is

great, however maybe too much of a commitment. If any of your non-tenured FT faculty are worried, please speak with them.

18. Next Representative Council Meeting
  1. March 6, 2017, 3-5:00pm, Saddleback College, AGB Conference Room
19. Meeting Adjourned 4:25pm