



P.O. Box 4800, Mission Viejo, CA 92690

MEETING MINUTES
Representative Council Meeting
Irvine Valley College, LSB 105
February 5, 2018

Officers Present:

Mark Blethen
Kurt Meyer
Claire Cesareo
Frank Gonzalez
Parisa Soltani
Blake Stephens
Beth Clary
Lewis Long

Grievance Chairs Present:

None

Representatives from Irvine Valley College present:

Fawn Tanriverdi, GC
Ted Weatherford, KHA
Tony Lin, LLR
Carlo Chan, MCSE
Mark McNeil, SBC

Representatives from Saddleback College present:

Sharon Nussenbaum, CS
Jan Ventura, CS
Jan Duquette, KNES
Joshua Pryor, LA
Jenny Langrell, OELR
Christina Ghanbarpour, SBS
Robert Farnsworth, ATAS
Ardith Lynch, SESP

Part-time Representatives present:

Susan Bliss (SC)
Ladi Boustani (SC)
Karyn Bower (SC)
Evangeline Matthews (IVC)

1. Call to Order
 - a) Mark B. – 3:03pm
2. Introduction of Guests (5 minutes)

- a) Jovan Stojanovski, Kinesiology, Health and Athletics (KHA) at IVC
3. Adoption of Agenda (5 minutes)
 - a) Moved by Blake S. motion; seconded by Tony L.; unanimously approved.
4. Approval of Minutes –December 4, 2017 (5 minutes)
 - a) Moved by Blake S., seconded by Claire C.; unanimously approved.
5. Part-Time Committee Report – Beth Clary (5 minutes)
 - a) In your agenda packet are the fliers for the spring 2018 workshops. Please post the fliers in your areas. For any questions, please refer students to Beth C. or Christina B. Fawn asked for electronic copies and Christina will email to Rep Council members.
6. Communications Committee Report – Parisa Soltani (5 minutes)
 - a) Looking for anyone interested in contributing to the newsletter. Topics can include, but are not limited to, your discipline area, conferences, sabbaticals, professional development and vacation/time off activities.
 - b) Winter CCA Conference (February 9-11, 2018 at Hyatt Regency LAX) delegates already registered and registration is now closed.
 - c) Spring CCA Conference – April 20-22, 2018 at the Hyatt Regency LAX.
7. Membership Report – Blake Stephens (5 minutes)
 - a) Our numbers are creeping up. 31 FT faculty between the two colleges that have not joined. Blake will reach out to FT faculty who are not currently members.
8. Treasurer’s Report – Frank Gonzalez (5 minutes)
 - a) Frank G. provided a budget report (green hand-out).
 - b) If you are going to the CCA conference this weekend, please keep your receipts (FA pays for 1 beverage a day and ½ of your hotel room – CCA will reimburse you for the other ½ of your lodging). You can get the local FA reimbursement form on our FA website.
 - c) Foundation events (8-000 expenses) coming up. Saddleback College may offer a discount for faculty & staff.
 - d) Negotiations is ramping up and can be seen in the 7-000 expenses.
9. Organizing Committee Report – Kurt Meyer (5 minutes)
 - a) Kurt wanted some feedback about events we might hold to build relationships with our FT and PT faculty. We want to communicate how and why we value our members. He wants to generate ideas before we are in the middle of negotiations.
 1. Blake: pre-BoT meetings are helpful and are a good way to engage faculty. Mark mentioned that our first negotiations meeting with the District is at the beginning of March. We should have a gathering the same day as the February BoT meeting.
 - b) Christina G. asked about a PT faculty appreciation month – it was confirmed that we had one a couple years, but it didn’t stick. Mark stated that we can revisit that.
10. Negotiations Report – Lewis Long (10 minutes)

- a) The FA negotiating team will be meeting to prepare for negotiations in February 2018.
 - b) March 9, 2018 meet with District for the first time; Lewis is working with the District to have a meeting in February 2018 to set ground rules for negotiations.
 - c) If you have suggestions for useful strategies, please contact Lewis. He has been requesting data from the District.
11. BP/AR 5618—Discussion
- a) Hand-out at the back of the Agenda packet (Credit by examination). Students can receive credit by examination from discipline faculty. The concern is whether we will lose enrollment, knowledge based versus skilled based courses, educators that are teaching these courses don't meet our CCC minimum qualifications, who is establishing the exam (discipline faculty). It is a good thing for CTE (and Mark insisted AR 5618 include the CTE terminology). Mark: Ed Code allows the local District to set the policy for Credit by Exam in their BP & AR. Overall, we want to keep this focused on CTE courses.
12. Canvas Conversion Compensation Update (5 minutes)
- a) Mark: Some confusion and discrepancies about the CANVAS compensation. If you taught using Blackboard through Fall 2017, then converted to CANVAS within the timeframe up to Fall 2019, you are eligible for compensation. Supplemental, hybrid or completely on-line courses qualify.
13. Faculty Association Elections
- a) Election Committee – need at least 3 people to be on it. No one running can be on it, however Exec Members can be on it as long as they are not running. All Department/Division Representatives will be on the ballot along with Executive Council and the PAC. Interested faculty - Lewis Long, Fawn Tanriverdi and Ardith Lynch.
 - b) Positions Available – please seek potential candidates using a personal, face-to-face approach.
 - c) Timeline – the ballot should go out in April
14. Mold Issues at Saddleback
- a) District checked the air in the faculty office and said there was no mold, however the faculty member got a mold kit which showed significant mold issues. The District sent additional professionals to test the area, but no results yet.
15. Cancellation of PT Faculty Classes—Discussion
- a) Mark: District has had a practice of cancelling classes for PT faculty very close to the start of the semester. Ed Code provides details about paying PT faculty for cancelled courses if cancelled within a week of classes starting. PT faculty should be compensated accordingly, based on Ed Code.
 - b) Lewis: The District has not historically paid and we could make the District pay back up to 3-years. Mark: what do the part-timers want? Beth: the feedback I received was that FA should move forward and request this language in the contract. Beth: contract and assignment letter should state that if a class is cut 2-weeks prior to the start of the semester, the PT faculty will get paid. Beth: will send out a brief survey to PT faculty Districtwide to get their opinion on this as soon as possible (in anticipation for negotiations).
16. Announcements (5 minutes)
- a) CCA Winter Conference—February 9-11, Hyatt Regency, LAX
 1. Grievance Academy: Claire C., Mark B., Margot L., Kurt M. to attend

- b) IVC Foundation Gala—March 10 – shall FA purchase a table?
 - 1. Moved by Claire C.; Lewis L. seconded; unanimously approved.
 - 2. Fawn, Ted, Parisa, Lewis, Kurt
 - c) SC Foundation Gala—May 12 (\$2,500 for a table of 8)
 - d) Hiring Committees: lots of positions coming down the pike. Important that we have representation.
17. Other
- a) None
18. Next Representative Council Meeting
- a) March 5, 2018, 3-5:00pm, Saddleback College, AGB Conference Room
19. Adjourn, Mark B. – 4:51pm