



P.O. Box 4800, Mission Viejo, CA 92690

MEETING MINUTES
Representative Council Meeting
Saddleback College, AGB Conference Room
3:00 – 5:00 pm
May 1, 2017

Officers Present:

Mark Blethen
Kurt Meyer
Claire Cesareo
Frank Gonzalez
Parisa Soltani
Blake Stephens
Beth Clary

Grievance Chairs Present:

Margot Lovett, SC

Representatives from Irvine Valley College present:

Fawn Tanriverdi, GC
Ted Weatherford, KNES
David Fretz, LST
Carlo Chan, MCSE

Representatives from Saddleback College present:

Don Bowman, BS
Paula Jacobs, CS
Jan Duquette, KNES
Joshua Pryor, LA
Jenny Langrell, OELR
Christina Ghanbarpour, SBS
Ardith Lynch, TCSP

Part-time Representatives present:

Susan Bliss (SC)
Bev Wirtz (SC)
Mari Stachenfeld (SC)

1. Call to Order: 3:15pm by Mark B.
2. Introduction of Guests
 1. No guests were in attendance.
3. Adoption of Agenda:

1. Motion to adopt current agenda by Don B. and seconded by Blake S. Motion, as amended, passed unanimously.
4. Approval of Minutes
 1. Motion made to approve April 3, 2017 Meeting Minutes by Bev W. and seconded by Blake S. Motion passes unanimously.
5. Part-Time Committee Report – Beth Clary (5 minutes)
 1. This Friday, May 5th is spring unemployment workshop. No flier provided, however you can email Christina B. or Beth C. At SVEA and lunch begins at 12pm and workshop begins at 12:30pm.
 2. This is Bev's last Rep. Council meeting and has been an integral part of part-time faculty fights/rights. She has volunteered many, many, many hours. THANK YOU, Bev. W.!
6. Communications Committee Report – Parisa Soltani (5 minutes)
 1. Newsletter being sent out in mid-May.
 2. Reminder about Fall CCA Conference (October 13-15, 2017) in San Jose (Marriott). Please ask people in your department if they would like to attend. Let's try and recruit some new potential participants for the CCA conferences.
 3. Paula J.: both Steve H. and Paula J. are retiring (AY 16-17) and are being replaced by Sharon Nuessenbaum (Rep.) and Jan Ventura (Alternate). Parisa S. will make change on website at end of AY 16-17.
7. Membership Report – Blake Stephens (5 minutes)
 1. Great Teachers Conference around Flex Week at SC, IVC faculty welcome.
 2. Retirement incentive. Paula J. asked if Mark B. could release retiree names (he doesn't believe the list is secret, but he will not release names at the time) and she thanked Mark B. for the retirement incentive. Mark B. stated that many assisted to realize the incentive.
 3. Up in FT membership and PT membership is down. A purple handout was provided in our agenda packets.
8. Treasurer's Report – Frank Gonzalez (10 minutes)
 1. Green hand-out provided in our agenda packets.
 2. Two SC Rep Council members were on sabbatical so they were issued a stipend for their work in SP17.
 3. We overspent due to the cost of the SC Gala Dinner cost.
 4. Frank G. found an error (CTA ABC grants).
 5. Christina G. had a question about interest income (1-3000) – should be the difference between \$50.00 and 14.87 should be \$35.13. Frank G. took note of errors/changes.
9. Organizing Committee Report – Kurt Meyer (5 minutes)
 1. Nothing to report today, however he will have much to report in the future with Negotiations and Election time. Claire C. mentioned ways to engage and mobilize faculty not just when we need them.
 2. Parisa S. asked if we had money and Frank G. said we do (5-000). We can maybe have a BBQ/lunch at IVC and SC or before a BoT meeting. Ardith L. volunteered her house. Frank G. recommended we come and bring a friend.

10. Negotiations Report – Lewis Long (15 minutes)
 1. Tabled
11. Summer Chair Compensation and Duties
 1. Mark B.: this is a discussion item and he doesn't know how relevant it is at SC as opposed to IVC. IVC administration is saying that they do not need to pay summer chairs. Mark B. spoke with the IVC VPI and expressed our understanding of the contract. Once you ask a chair to do anything then the faculty contract is in effect and you must pay them. Frank G. suggested that Mark B. recommend a stipend if the workload is not sufficient and if so then it must be BoT approved.
 2. Mark B.: if your Deans are saying they don't need summer chairs that is their prerogative. In addition, then chairs must not conduct chair duties during the summer. Deans cannot hire PTs in the summer (it is not part of their function).
 3. Claire C.: the chair isn't intended to find additional work to fill time, the amount of money is so small that it is ludicrous. Scheduling, staffing and student complaints are duties for a department chair. Deans and VPIs are reminded regularly.
 4. Bev W.: chairs should not do work when they are not getting paid for it. It is the same issues PT faculty have.
 5. Claire C.: last year she sent an email to all faculty chairs and received an email response from the then VPI (Justice). It resulted in some chairs getting paid for their duties.
 6. Don B.: we should have a flex week meeting to review the new faculty contract. Mark B. said he would be happy to do that (Mark B. will contact the two VPIs).
12. AR 5626 Discussion—Independent Study—Update
 1. Mark B.: he met with both Academic Senate presidents. The way we were doing it in the past was not correct. We cannot do Independent Study for a course that is in the existing curriculum. The courses offered as Independent Study must be for a topic not covered in any of our curriculum. Claire C. and Margot L. wants to know the exact Ed. Code. Most faculty felt Independent Study offered students the opportunity to take a course (already existing curriculum) that wasn't currently available on the class schedule.
 2. Mark B.: this is not a Faculty Association issue, but an Academic Senate issue. Claire C. stated that how faculty get paid is a Faculty Association issue.
13. Online Education Plan—IVC/SC—Update
 1. Mark B.: two weeks ago, Roopa Mathur and Kathy Schmeidler came to Executive Council to discuss IVCs on-line education course evaluation. An agreement was reached to make changes to the on-line education manual based on the Faculty contract language and re-work the on-line rubric and make it voluntary. Roopa M. and Kathy S. will keep in communication with Exec. On the progress of the changes.
 2. Canvas discussion: Claire C. mentioned that we should have included an agenda item to discuss the transition to Canvas. Saddleback College recently approved Canvas as their LMS (learning management system). Both campuses have agreed to use Canvas as their LMS. Faculty Association is working on compensation for faculty to participate in training. Those faculty who already converted should be compensated (compensation should be retroactive).
14. Chancellor Search (5 minutes)—Candidate Forums 5/8-5/12
 1. No exact times set yet, no save the dates have been sent to the campus or community. Mark B. stated that the forums will likely be before 12pm or after 1pm the week of 5/8/17.

15. Summer Authorizations

1. Exec Committee: Mark B. motion to pass rep council duties over summer to Executive Committee. Ted W. moved and Jenny L. seconded. Motion passes unanimously.
2. Exec Summer LHE: Mark B. stated each Exec Committee be compensated 1 LHE for summer. Don B. with motion, Jenny L. seconded. Motion approved unanimously.
3. Negotiating Team Summer LHE: Mark B. stated that each Negotiating team member be granted .5 LHE for the summer term. Ardith L. moved and Ted W. seconded. Motion approved unanimously.

16. Announcements (5 minutes)

1. Frank G.: Ken Woodward is retiring and is our CTA State Council Representative. We will not have a CTA State Council representative. Once every three months (quarterly) at the Bonaventure Hotel in Los Angeles. Please seek out interested parties in your departments– Paula J. clarified that CTA will run an election in Fall 2017. The commitment would be a weekend (Friday – Sunday) in LA quarterly. These are regional positions. CTA is primarily K-12 and CCC should really be represented. No compensation, except all your costs are covered by our local FA and CTA.

17. Other

1. Jan D.: how soon will the District replace these retirees? BP 4011 (Replacing FT Faculty). Mark B.: the incentive voids the BP 4011 because the incentive (and Ed Code) states that there is a 3-semester hold on hiring of replacement faculty. All 30 FT faculty who retired should be replaced by Fall 2019.
2. Mark B.: has a meeting with Debra F. to cover the following on-going issues: Faculty Evaluation instrument, lab reclassification (needs to be retroactive), supplemental chair duties list, BP and AR proposals for hiring, PT STRS reporting, and PT paychecks.

18. Next Representative Council Meeting

September 4, 2017, 3-5:00pm, Irvine Valley College, Location TBA

19. Mark B. adjourned the meeting at 4:57pm.