

MINUTES

Representative Council Meeting

Irvine Valley College, President's Conference Room (A100)

November 4, 2013

Officers Present:

President Elect: Claire Cesareo-Silva
Past President/Chief Negotiator: Lewis Long
Treasurer: Ken Woodward
Secretary: Allison Camelot
Membership Chair: Loma Hopkins
Part-Time Faculty Chair: Beth Clary

Grievance Chairs Present:

Lee Haggerty, Saddleback College
Kathy Schmeidler, Irvine Valley College

Representatives from Irvine Valley College Present:

June McLaughlin, Business Sciences
Amy Grimm, Fine Arts
Jerry McGrath, Fine Arts (alternate)
Ted Weatherford, Kinesiology, Health and Athletics
Brenda Borron, Humanities and Languages
Kathy Schmeidler, Life Sciences and Technologies
Martha Stuffer, Social and Behavioral Sciences
Tony Lin, Library Services
Amy Stinson, Physical Science and Technology

Representatives from Saddleback College Present:

Blake Stephens, Advanced Technology and Applied Science
Don Bowman, Business Science and Economic Workforce Development
Mike Hoggatt, Transfer, Career, and Special Programs
Lucas Ochoa, Fine Arts and Media Technology
Mark Blethen, Kinesiology and Athletics
Josh Pryor, Liberal Arts
Elizabeth Horan, Online Education and Learning Resources

Samantha Venable, Health Sciences and Human Services
Frank Gonzalez, Mathematics, Science and Engineering
Margot Lovett, Social and Behavioral Sciences

Part-time Representatives Present:

Susan Bliss
Carla Reisch
Bev Wirtz
Gordon Richiusa
Scott Kim (alternate)

- 1) Call to Order
The meeting was called to order at 3:08 p.m.
- 2) Introduction of Guests and New Representatives
There was an introduction of all representatives. Introduction of new representatives: Blake Stephens, Josh Pryor, Don Bowman, Gordon Richiusa, and Scott Kim.
- 3) Adoption of Agenda
Add to "Other": 1) mold at IVC 2) proposed bylaw on less than 3 OSH (moved by Kathy Schmeidler, seconded by Loma Hopkins, unanimously approved) 3) Negotiations Update (moved by Kathy Schmeidler; seconded by Don Bowman; unanimously approved). The agenda was approved.
- 4) Approval of Minutes:
 - a) October 7, 2013
The minutes were approved.
- 5) Treasurer's Report – Ken Woodward
Last week Ken met with the auditor. There should have a complete auditor report by the next Representative Council meeting. The budget was dispersed. There was a discussion on Campus Vote and the costs.
- 6) Membership Report – Loma Hopkins
The updated membership report was dispersed. Deyianra is going to send out an email to all full-time faculty representatives asking for a list of all part-time faculty in their division. There will be a workshop for part-time faculty on unemployment on 11/16 at 9:30 a.m. at the Saddleback Valley Educators Association. A flyer on the workshop was dispersed. The Hudson notice was sent out by CTA to fee-payers, those who are not members. Loma discussed the workshop on financial planning that will be held in March by CTA.
- 7) Communications Committee Report – Allison Camelot
The committee is working on the Fall newsletter which should be sent out within the next couple of weeks. The committee would like to include a short bio and photo for each of the part-time

representatives. Allison asked that the part-time representatives email her their bio and photo information.

8) Part-Time Faculty Committee – Beth Clary

Beth asked the representatives to post the flyer on the unemployment workshop in their divisions. Beth stated how pleased she is with having more part-time faculty on the Part-Time Faculty Committee.

9) Negotiations Update – Lewis Long

The Negotiations team has met and is working on the faculty survey to send out to faculty. The feedback on the survey will be used for the Sunshining Proposal in March 2014.

10) Organizing Committee Report (5 minutes) – Claire Cesareo

The committee is still looking for additional members, those interested should email Claire. The committee is working on getting faculty motivated to attend Board meetings and would like to have faculty meet prior to the Board meeting, attend the Board meeting together, and speak during public comments when needed or when issues need to be addressed. Beth Clary stated that she has ordered buttons and wrist bands for part-time faculty. Margot Lovett stated that getting together prior to Board meetings and bringing faculty together and attending has been positive in the past.

11) Electronic Equipment Policy – Claire Cesareo, Ken Woodward

The proposed Standing Rule on the Electronic Equipment Policy was presented by Claire Cesareo. Don Bowman inquired about tax implications of getting a depreciated value. It was stated that the Faculty Association treasurer will look into this. There was a discussion on allowing officers or negotiating team members to keep the computer after a specified amount of time of service. This policy will be discussed at the next meeting.

12) Micael Merrifield Scholarship Contribution – Paula Jacobs

Previously it was approved to donate \$1000 to the Micael Merrified Scholarship fund; however, the standing rule states only \$250 can be donated. Blake Stephens made a motion to suspend the standing rule on donation; seconded Margot Lovett. Samantha Venable made a motion to approve \$1000 to the M. Merrified; seconded by Elizabeth Horan; unanimously approved.

13) Update on Department Chair Stipends – Paula Jacobs, Lewis Long

a) MOU Election

The MOU passed and will go to the Board for approval.

b) Timeline for Retroactive Compensation

Retroactive pay, which will include the x-factor, will likely be in January 2014 or after.

14) CCA Conference Report – Claire Cesareo, Beth Clary

There was a focus on part-time faculty, issues specific to part-time faculty, and negotiating for part-time faculty. Paula Jacobs discussed the CCA Conferences and provided information for the new representatives.

- 15) CTA State Council Report – Ken Woodward and Lee Haggarty
The focus was on “150 Years of CTA”. Priorities for the budget were also an area of focus. It was stated that Mike Javanamard is running for CTA State Council.
- 16) Other
- a) Proposed new standing rule: Less Than 3 OSH Dues Reimbursement
The document was dispersed. It was suggested that the title be changed to “Dues Reimbursement for Faculty Working Fewer than 3 OSH”. Each instance in which the term “less” is used will be changed to “fewer”; moved by Kathy Schmeidler; seconded by Don Bowman, unanimously approved.
- b) Mold at Irvine Valley College
The Faculty Association contacted Administration, contacted Operations, the buildings were then tested, and remediation began. Some faculty have stated that their health was affected; therefore, Earl Pagal was notified and provided information on filing a workman’s compensation claim and the Faculty Association dispersed the information to all of the faculty at Irvine Valley College. Kathy Schmeidler stated that there was a meeting today, 11/4, and the explanations and remediation actions were discussed and it appeared that the faculty were satisfied. Brenda Borrón stated that there is a form to fill out for those who fill out a workman’s compensation claim who want to see his/her own physician. There was a discussion on the various issues associated with this.
- c) Keys for faculty
Martha Stuffer stated that there are some part-time faculty who have a need to have keys yet have been denied. There was a discussion on the fact that some divisions and departments/schools have keys while others have been denied. There was a discussion about safety on campus and door locks and locking systems.
- d) Beth Clary asked that representatives post the Faculty Association information on their division bulletin board and stated that if they need assistance to contact her and she and Deyaniara will post for them.
- 17) Next Meeting: December 2, 2013, Saddleback College, AGB Conference Room
- 18) Adjournment: the meeting was adjourned at 4:39 p.m.