



P.O Box 4800, Mission Viejo, CA 92690

MINUTES

Representative Council Meeting

Saddleback College, AGB Conference Room

May 6, 2013

Officers Present:

President: Paula Jacobs

President Elect: Claire Cesareo-Silva

Past President/Chief Negotiator: Lewis Long

Treasurer: Ken Woodward

Secretary: Allison Camelot

Membership Chair: Loma Hopkins

Part-Time Faculty Chair: Beth Clary

Grievance Chairs:

Kathy Schmeidler, Irvine Valley College

Lee Haggerty, Saddleback College

Irvine Valley College:

Amy Grimm, Fine Arts

Diana McCullough, Guidance and Counseling

Brenda Borron, Humanities and Languages

Kathy Schmeidler, Life Sciences and Technologies

Martha Stuffer, Social and Behavioral Sciences

Saddleback College:

Mike Long, Counseling Services (Steve Handa, alternate)

Mark Blethen, Kinesiology and Athletics

Michael Channing, Liberal Arts

Elizabeth Horan, Online Education and Learning Resources

Samantha Venable, Health Sciences and Human Services

Frank Gonzalez, Mathematics, Science and Engineering (Karla Westphal, alternate)

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Margot Lovett, Social and Behavioral Sciences (Caroline Gee, alternate)

Part-time Representatives:

Susan Bliss

Carla Reisch

- 1) Call to Order: 3:05 p.m.
- 2) Introduction of Guests and New Representatives
No guests
- 3) Adoption of Agenda
Add to "Other":
State council report and election – Loma Hopkins
Flex Week – Loma Hopkins
Discussion on differential salary – Mike Channing
Update on safety issues – Paula Jacobs
Future FA office
Moved as amended by Brenda Borron; seconded by Margot Lovett; unanimously approved
- 4) Approval of Minutes:
 - a) April 1, 2013
A motion to approve as amended by Lee Haggerty; seconded by Loma Hopkins; unanimously approved
- 5) Treasurer's Report (5 minutes) – Ken Woodward
There were no unusual expenditures for April. The PAC account has about \$28,000 in it; the checking account has over \$100,000 in it; spending has been less than expected. This summer Ken will attend the treasurer training in Norco, prepare a new budget, and work on the next audit. Margot Lovett thanked Ken for the work he has done as treasurer. Ken stated that he would like to transfer the FA funds to the credit union but they do not have two signatures as the bank does.
- 6) Membership Report (5 minutes) – Loma Hopkins
The membership report was distributed. It was stated that when there are part-time faculty events more part-time faculty submit membership applications. A flyer on the upcoming unemployment workshop for part-time faculty was given to the representative council; Susan Bliss will be presenting at the workshop. Diana McCullough has agreed to be the primary contact person at IVC for membership. Lewis Long stated that since Saddleback College summer classes begin on 6/17 and the pay period ends on 6/16 for June so the first paycheck will not be until 7/10.

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- 7) Communications Committee Report (5 minutes) – Allison Camelot
The Faculty Association newsletter was completed and sent out. Elizabeth Horan stated that she liked the interviews on the newest Board members.
- 8) Part-Time Committee Report (5 minutes) – Beth Clary
Susan Bliss spoke at the Board meeting on the status of part-time faculty. Susan stated that it would be a good idea for someone to speak at every meeting about part-time faculty. Susan stated that the data on pay rankings for part-time faculty was presented at the CCA conference and showed our district at a low level of ranking for part-time faculty in the state. Mike Channing discussed the article in “The Advocate” on pay averages for districts in California. Lee Haggerty stated that the amount of retirees and number of new hires affects the average salary in our district.
- a) Part-Time Faculty Appreciation Month Activities Update
Lee Haggerty, Claire Cesareo-Silva, and Frank Gonzalez attended the event.
- 9) New Standing Rule/Version #1 – Paula Jacobs
a) CCA Delegate Selection Priority: The new standing rule was dispersed. Elizabeth Horan made a motion to add the negotiations team to number 2 with grievance chairs; Kathy Schmeidler seconded the motion; unanimously approved.
- 10) Approval of 2014 – 2017 Contract Negotiating Team - Paula Jacobs
a) Request for Official Motion
The Negotiating Team list was distributed to the Representative Council. The team consists of Lewis Long (chief negotiator), Bill Billingsley, Mark Blethen, Susan Bliss, Jenny Langrell, Parisa Soltani, and Samantha Venable (alternate); Elizabeth Horan made a motion to approve the members of the team; seconded by Amy Grimm; unanimously approved. Paula Jacobs provided information on the upcoming negotiations trainings for the negotiating team. There will also be a town hall meeting during Fall in-service in which faculty can discuss issues they would like to see addressed during negotiations.
- 11) Approval of 1 OSH Summer Stipends for Executive Committee Members – Paula Jacobs
a) Request for Official Motion
Paula Jacobs stated that there will be FA executive meetings approximately every two weeks in the summer. The president and the chief negotiator receive one OSH from the District. In the past the Representative Council has approved one OSH for the other executive members. A motion was made to approve 1 OSH for summer stipends for Executive Committee but 2 OSH for the treasurer by Margot Lovett, seconded by Brenda Borron; five abstentions; motion passed.

12) Delegation of Authority to Executive Committee for Summer

- a) Request for Official Motion: moved by Samantha Venable; seconded by Lee Haggerty; unanimously approved.

13) Department Chair Stipend MOU Update – Lewis Long

The issue is not yet resolved and negotiations are ongoing. Mark Blethen inquired about the formula in the contract and if that is the formula in use. Margot Lovett inquired about retroactive pay, Lewis Long stated that it is the FA position that there will be retroactive pay. Frank Gonzalez asked how often the amount will be re-calculated, Lewis stated that it will be recalculated each year using the previous Fall numbers.

14) Other

- State council report and election – Loma Hopkins; Lee Haggerty is running for a seat. Paula stated that our area picked up another seat so there is a write-in area in which we can vote for an additional person.
- Flex Week FA luncheon is on Tuesday, 8/13; the speaker will be the new CCA president Lynnette Nyaggah on the state of unions today. Loma Hopkins stated that California Casualty would like to attend the FA flex activities. The forums are considered pre-survey discussions on issues for contract negotiations before the formal survey will be conducted. There will also be a new faculty luncheon.
- Discussion on differential salary – Mike Channing; encouraged everyone to look at “The Advocate”.
- Update on safety issues – Paula Jacobs; Martin Welc previously mentioned that the telephones in the classrooms are across the room. Carol Hilton stated that they will be working on moving the telephones. The other safety issue on the ability of faculty to lock classroom doors; Carol Hilton stated Campus Safety is working on a plan for locking classroom doors; however, it was stated that this will be costly.

15) Future FA office: Paula Jacobs stated that the budget for getting the little house ready for occupancy has not been completed and that it was stated that it would have to go into next year’s budget.

16) Next Meeting:

- a) September 9, 2013, Irvine Valley College, Room TBA

16) Adjournment; moved by Kathy Schmeidler; seconded by Elizabeth Horan; unanimously approved; adjourned 4:22 p.m.