



P.O. Box 4800, Mission Viejo, CA 92690

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**MEETING MINUTES**  
**Representative Council Meeting**  
**Saddleback College, AGB Conference Room**  
**May 7, 2018**

**Officers Present:**

Mark Blethen, Saddleback College  
Kurt Meyer, Irvine Valley College  
Claire Cesareo, Saddleback College  
Frank Gonzalez, Saddleback College  
Parisa Soltani, Irvine Valley College  
Blake Stephens, Saddleback College  
Beth Clary, Saddleback College  
Lewis Long, Irvine Valley College

**Grievance Chairs Present:**

None

**Representatives from Irvine Valley College present:**

Fawn Tanriverdi, GC  
Tony Lin, LLR  
Carlo Chan, MCSE

**Representatives from Saddleback College present:**

Don Bowman, BS  
Sharon Nussenbaum, CS  
Jan Ventura, CS  
Jan Duquette, KNES  
Jonathan Luque, MS&E  
Jenny Langrell, OELR  
Zina Boratynec, SESP

**Part-time Representatives present:**

Susan Bliss (SC)  
Ladi Boustani (SC)  
Karyn Bower (SC)  
Noushin Seddighzadeh (SC)

1. Call to Order – 3:10pm, Mark
2. Introduction of Guests (5 minutes)
  - a) Ari Grayson, SC – new PT Faculty Representative
3. Adoption of Agenda (5 minutes)
  - a) Motion made by Don B., seconded by Claire C.;

- b) Unanimous approved.
4. Approval of Minutes –April 2, 2018 (5 minutes)
    - a) Motion made by Susan B., seconded by Tony L.;
    - b) Unanimously approved – abstention from Don B and Kurt M. (not present at last meeting)
  5. Part-Time Committee Report – Beth Clary (5 minutes)
    - a) Largest turnout for a workshop– 32 attendees and 11 were fee payers, we received 4 new applications and 2 PAC forms. Thank you to Susan and Christina. Thank you to Ladi, Karyn, and Noushin – last meeting as PT representatives. Welcome to Ari as a new PT rep.
  6. Communications Committee Report – Parisa Soltani (5 minutes)
    - a) Newsletter to go out this month.
  7. Membership Report – Blake Stephens (5 minutes)
    - a) Thank you to Beth for pulling in new members.
  8. Treasurer’s Report – Frank Gonzalez (5 minutes)
    - a) Green hand-out at the back of your agenda/packet
    - b) Gala’s are the biggest expenditure this cycle
    - c) Anyone interested in attending summer conference, it must have the FA President’s approval. Before 5/25, email Mark and after 5/25 email Kurt for approval.
  9. Faculty Association Elections Committee Report (5 minutes) – Claire C for Margot L.
    - a) Results (Lewis Long, president elect - Parisa, Secretary - Frank, Treasurer - Beth Clary, PT Faculty - Jenny, Membership Chair).
    - b) Remaining Vacancies – SC: ATAS and IVC: Arts
      1. We will be contacting people to see if they want to do a run-off and proceeded from there
    - c) Run-offs - Fine Arts (run-off)
  10. Organizing Committee Report – Kurt Meyer (5 minutes)
    - a) Chili’s event before BoT meeting
    - b) Modest turn-out may have been because the end of the semester is near or the fact that we emailed PT faculty only. In the past, the email blast went to all faculty. FT faculty want to show support for PT faculty.
    - c) Beth: Can we possibly send out link to BoT video/meeting minutes. Parisa: yes, I can do this. Lewis: thank you to Beth and Mark for all the work they did in preparation for the April 30 BoT.
  11. Negotiations Report – Lewis Long (10 minutes)
    - a) Lewis: we have made some substantial improvement.
  12. CCA Spring Conference Report (5 minutes)

- a) Claire: W.H.O. Awards recognize our president, Mark Blethen. Claire: working on the elections I noticed we don't have PT PAC representatives. In the Fall we should have a special election for PAC, specifically for a PTER. We need to make some structural changes in Bylaws.
13. Summer PAC Meeting Date/Time
- a) Mark: we need to have a PAC meeting sometime soon. We will come out with some options and send to PAC members. We need to make some choices.
    - 1. Four seats coming up: Lang, Jamal, Witt, Milchiker
  - b) August 10 Filing Deadline
  - c) July 16 Filing Opens
14. Mold Issues at Saddleback SSC—Update (5 minutes)
- a) Mark: done invasive testing and doing further/extensive testing in areas faculty/staff have pointed out. Had some conversations with CTA folks at CCA spring conference – they recommended we contact Cal/OSHA now. If there are no objections, we will contact Cal/OSHA now.
  - b) Jenny: there has been a leak in the Library since it's opened, however the District will not allow us to see the report. Mark will follow-up.
15. Vote to Assign Authority to Executive Committee for Summer Break
- a) Mark: during the summer, the Executive Committee needs authority to make decisions on behalf of the Representative Council.
    - 1. Motion made by Don B., seconded by Claire C.;
    - 2. Unanimously approved.
16. Announcements (5 minutes)
- a) CTA Summer Conferences—Register at [www.CTAGO.org](http://www.CTAGO.org)
    - 1. Presidents Conference—July 19-22, Fairmont Hotel, San Jose
    - 2. Summer Institute—July 29-August 2, UCLA
      - 1. Bargaining & Finance
      - 2. Communications
      - 3. Community Engagement
      - 4. Instruction & Professional Development
      - 5. Member Benefits
      - 6. Member Engagement
  - b) SC Foundation Gala—May 12
    - 1. One seat available – Parisa: as of today, this open seat has been taken. If for any reason you cannot attend, please let Parisa know ASAP.
17. Other
- a) Claire: Concerns from IVC Senate about CANVAS conversion. Only faculty members that taught in Blackboard and switched a course to CANVAS will be compensated.
  - b) Jan: non-contractual day, our Dean asked for a list of things you will be doing. Mark: you have no obligation to do it – it is not in the contract.
  - c) Mark: wanted to thank members of Rep Council and the Exec. team for everything and all the support over the course of my assignment at FA president. This has been a great learning experience.

d) Claire: presented Mark with a plaque for his service as FA President.

18. Next Representative Council Meeting

a) September 10, 2018, 3-5:00pm, Irvine Valley College, TBA